



RECRUITMENT ANNOUNCEMENT

Water Safety Instructor (Part-time) Recreation Department

\$8.50 - \$16.00/hour

Posting Date
December 5, 2016

Closing Date
Open Until Filled

"We believe a strong community embraces diversity, promotes innovation, and encourages collaboration.
We strive to lead by example within the region.
We do this because we want everyone to choose Troy as their community for life.
We believe in doing government the best"

The [Troy Recreation Department](#) is seeking Water Safety Instructors to conduct youth and adult swimming classes at the Troy Community Center indoor pool. The Troy Community Center [Indoor Aquatics](#) offers something for everyone - the indoor pool allows for customers to keep swimming even in Michigan's frigid winters and for Water Safety Instructors to work year-round.

DUTIES

- Be reliable and properly prepared for all lessons (including plans and equipment). Be on deck 15 minutes prior to start of each lesson. Properly store all equipment after lessons.
- Responsible for understanding objectives of lessons and presenting objectives to participants in an effective manner.
- Have the knowledge and ability to act in an emergency at the aquatic facility in an appropriate manner.
- Teach all classes in the water with students and keep classes separate to ensure maximum individual attention.
- Attend staff meetings and be held accountable for all information presented.
- Enforce all rules and regulations of the aquatic facility consistently, courteously and professionally.
- Maintain a neat, well-groomed appearance and wear approved attire/uniform.
- Provide a safe and enjoyable atmosphere for our patrons and provide excellent customer service.
- Be responsible for completion of all forms required by the aquatic facility and the American Red Cross.
- Assist in the cleanliness of the facility.
- Perform other duties assigned.

REQUIREMENTS

- Must be at least 15 years of age.
- Must have strong swimming skills.
- Physical ability and endurance to perform job as required.
- Prefer previous instruction or supervisory experience, but willing to train.
- Prefer current lifeguard certificate, approved CPR credentials, First Aid Training and WSI certification. Please attach applicable copies of certificates to job application.
- Must be able to communicate effectively and professionally with the class participants and the public.

HOURS

Part-time. Year-round. Mornings, evenings, Saturdays and Sundays. Number of hours range from 5-28 per week.

APPLY

Applications are available at www.troymi.gov/jobopenings, send completed applications to ParksandReconline@troymi.gov or turn into the **Troy Community Center at 3179 Livernois, Troy, MI 48083**. For additional details contact (248)524-3484.

Your application is part of the review process; be sure it is complete. You may attach a resume however, all information requested on the application form must be completed (i.e. writing "see resume" is not sufficient).

AN EQUAL OPPORTUNITY EMPLOYER

The City of Troy does not discriminate against persons with disabilities in employment or the provision of services. If you have a disability and may need accommodation in order to participate in this process, please contact the Human Resources Department at least two (2) working days in advance of the date needed. An attempt will be made to make reasonable accommodation.