CITY OF TROY
REZONING REQUEST APPLICATION

CITY OF TROY PLANNING DEPARTMENT
500 W. BIG BEAVER
TROY, MICHIGAN 48084
248-524-3364
FAX: 248-524-3382
E-MAIL: planning @ troymi.gov

REZONING REQUEST APPLICATION
$1,800.00

ESCROW FEE
$1,500.00

NOTICE TO THE APPLICANT

REGULAR MEETINGS OF THE TROY PLANNING COMMISSION ARE HELD ON THE SECOND AND FOURTH TUESDAY OF EACH MONTH AT 7:00 P.M. AT CITY HALL.

APPLICATIONS SHALL BE FILED NOT LATER THAN THIRTY (30) DAYS BEFORE THE SCHEDULED DATE OF THE MEETING.

A PLANNING COMMISSION PUBLIC HEARING SHALL BE SCHEDULED FOLLOWING A DETERMINATION BY THE PLANNING DEPARTMENT THAT THE APPLICATION IS COMPLETE.

PLEASE COMPLETE THE FOLLOWING:

1. NAME OF THE PROPOSED DEVELOPMENT: _____
2. ADDRESS OF THE SUBJECT PROPERTY: _____
3. CURRENT ZONING CLASSIFICATION: _____
4. PROPOSED ZONING CLASSIFICATION: _____
5. TAX ID NUMBER(S) OF SUBJECT PROPERTY: _____
6. APPLICANT FOR REZONING:

   NAME _____
   COMPANY _____
   ADDRESS _____
   CITY _____ STATE _____ ZIP _____
   TELEPHONE _____
   E-MAIL _____

   OWNER OF THE SUBJECT PROPERTY:

   NAME _____
   COMPANY _____
   ADDRESS _____
   CITY _____ STATE _____ ZIP _____
   TELEPHONE _____
   E-MAIL _____
7. THE APPLICANT BEARS THE FOLLOWING RELATIONSHIP TO THE OWNER OF THE SUBJECT PROPERTY:

   _____
8. **SIGNATURE OF THE PROPERTY OWNER:** _____
   BY THIS SIGNATURE, THE PROPERTY OWNER AUTHORIZES PLACEMENT OF A SIGN ON THE PROPERTY TO INFORM THE PUBLIC AS TO THIS REQUEST FOR REZONING.
9. **SIGNATURE OF THE APPLICANT:** _____

REZONING APPLICATION CHECKLIST

A COMPLETE REZONING APPLICATION SHALL INCLUDE THE FOLLOWING:

- ☐ REQUIRED FEE
- ☐ ONE (1) HARD COPY OF THE SIGNED APPLICATION FORM
- ☐ ONE (1) HARD COPY OF A CERTIFIED BOUNDARY SURVEY OF THE PROPERTY TO BE REZONED, WHICH SHALL INCLUDE A LEGAL DESCRIPTION AND A SCALE DRAWING, PREPARED BY A LICENSED LAND SURVEYOR
- ☐ ONE (1) HARD COPY OF A PROPOSED SITE PLAN INDICATING THE SUBJECT PROPERTY AND THE BUILDINGS / USES PROPOSED TO BE CONSTRUCTED
- ☐ ONE (1) HARD COPY OF A STATEMENT INDICATING WHY, IN THE OPINION OF THE APPLICANT, THE REZONING REQUESTED IS CONSISTENT WITH THE MASTER PLAN, AND WHY SUCH A REZONING IS CONSISTENT WITH ADJACENT ZONING DISTRICTS AND USES, AND WILL NOT BE DETRIMENTAL TO THE PROPERTY OF OTHER PERSONS LOCATED IN THE VICINITY
- ☐ ONE (1) CD CONTAINING AN ELECTRONIC VERSION OF THE COMPLETE REZONING APPLICATION

NOTICE TO APPLICANT

PUBLIC HEARING NOTICES REGARDING REQUESTS FOR REZONING REQUESTS WILL BE SENT TO PROPERTY OWNERS WITHIN 300 FEET OF THE SITE INVOLVED IN THE REQUEST. THE OPINIONS OF ADJACENT PROPERTY OWNERS ARE TAKEN INTO CONSIDERATION BY THE PLANNING COMMISSION AND THE CITY COUNCIL IN THE COURSE OF THEIR PUBLIC HEARINGS.