



# CITY OF TROY RECREATION DOWNHILL SKI & SNOWBOARD PROGRAM

## PROCEDURES, CODE OF CONDUCT AND DISCIPLINE

*All Downhill Ski Staff will enforce the following rules.*

### **EMERGENCY FORMS**

Each participant **MUST** have a completed emergency form on file at the Recreation Department prior to the first day of skiing in order to be permitted on the bus. Not having a form presents a serious liability problem in not being able to contact parents and not getting the proper medical attention. Staff will refuse all students who do not have this form from attending the program. **A new form is required each year of participation.**

### **NO PATCH(ES)**

Troy Recreation and Mt. Holly require that all patches, including the Troy Parks & Recreation Patch, be sewn on the right sleeve of the skier's jacket. Before the bus leaves your departure site, all participants will be checked to see if their patches are sewn on appropriately. If the patch(es) are not correctly attached, participation will not be allowed until the patch is appropriately affixed.

### **CODE OF CONDUCT**

Each participant is required to conduct themselves in an appropriate manner. If the Troy Recreation Downhill Ski Staff determines that a participant is behaving inappropriately, (including but not limited to the items listed below), the following progressive discipline may be employed.

#### **LEVEL I**

For all Level I offenses, the Troy Recreation Staff shall have the discretion to utilize any and/or all of the following disciplinary actions: notification to parent(s); warning to the participant by tearing in half the lift ticket; completely removing the lift ticket; and/or suspension for a one week period.

The following actions, or similar actions (left to the discretion of the Ski Staff), shall constitute Level I offenses:

- Unruly bus conduct
- Getting out of bus seat
- Swinging poles and hitting pylons
- Tardiness getting back to bus
- Skiing improperly on hills
- Leaving litter on the bus
- Skiing on trails on non-designated hills
- Fraudulent use of patches
- Fraudulent identity
- Improper patches
- Disobeying rules

#### **LEVEL II**

For all Level II offenses, the Troy Recreation Staff shall have the discretion to utilize any and/or all of the following disciplinary actions: notification to parent(s); notification to the Troy Police Department; notification to the Oakland County Patrol; notification to the Mt. Holly Staff; and/or suspension for at least one week up to a total suspension from the program **WITHOUT A REFUND**. Additional action may be taken by the Troy Police Department, the Oakland County Patrol, or the Mt. Holly staff.

The following actions, or similar actions (left to the discretion of the Ski Staff), shall constitute the more serious Level II offenses:

- Vulgarity
- Abusive language
- Stealing
- Use of or under influence of drugs/alcohol
- Immoral conduct
- Smoking
- Fighting

**Skier's Responsibility:** At the bottom of each chair lift there are signs designating the patches necessary to board the lift. It is the responsibility of the student to make certain they are on the appropriate hill and riding the correct lifts.

**Buddy System:** For middle school and high school students only, students ski in pairs or threesomes but do not ski with a staff member. Buddies should be of similar skiing ability or snowboarding ability.



Troy Recreation Department  
**Downhill Ski/Snowboard Program**  
**EMERGENCY INFORMATION FORM**

Please read form carefully and fill in all required information  
*(please print clearly)*

Activity # \_\_\_\_\_  
 Last Name \_\_\_\_\_  
 Site \_\_\_\_\_  
 Day: F S  
 Skier       Snowboarder

**PARTICIPANT INFORMATION**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Gender M F

Home Phone # \_\_\_\_\_ Age \_\_\_\_\_ Birthdate \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Child resides with:  Both Parents    Joint Custody    Father only    Mother only

**IN CASE OF EMERGENCY (please include area codes)**

Father's Name: \_\_\_\_\_ Work: \_\_\_\_\_ Cell phone: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Work: \_\_\_\_\_ Cell phone: \_\_\_\_\_

Relative/Neighbor if parent cannot be reached: Name \_\_\_\_\_ Phone: \_\_\_\_\_

I hereby release and hold harmless the City of Troy and Troy School District from all liability for all types of damages or injuries, whether foreseeable or not, sustained by myself, my child, and other family members while participating, watching or traveling to or from this activity.

Parent Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**ANSWER THE FOLLOWING QUESTIONS:**

Has your child been in our ski program before? Y N

Has your child been to Mt Holly before? Y N

If yes, check last patch earned:

- None
- Yellow
- Brown
- Blue
- Red
- White
- Black

Will child rent equipment? Y N shoe size? \_\_\_\_\_

Check level of ability if skier has not skied with our program:

- Beginner       Adv Beg
- Intermediate       Advanced

Note any allergies, special needs, or any situation that we need to be aware of?

\_\_\_\_\_

I am aware that my child must ride the bus to and from Mt. Holly.

Your Initial \_\_\_\_\_

I am aware that **ALL PATCHES** including the Troy Parks and Recreation patch **must be sewn** (not pinned) to the right sleeve of the jacket or the skier will not be permitted on the bus.

Your Initial \_\_\_\_\_

I am aware that parents are to pick up their youngsters according to the schedule given. Youngsters are **NOT** permitted to walk home. Late fees will be assessed to late parents.

Your Initial \_\_\_\_\_

I am aware that this is an instructional program and that lessons are required.

Your Initial \_\_\_\_\_

I am aware that skiers 5<sup>th</sup> grade and under ski/snowboard in supervised groups. Sixth grade and older **do NOT ski with a staff member**, they use the Buddy System, and are responsible for abiding to ability signs on each hill.

Your Initial \_\_\_\_\_

**A signed and completed copy of this form must be turned in to the Recreation office no later December 15, 2016 in order for your child to participate in this program.**

