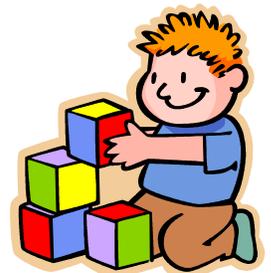




KIDS KORNER CHILDCARE POLICIES

1. All fees for service must be paid in advance at the front desk. Staff does not handle money.
2. Ratios used in our program for Babysitter to child is one adult for 6 children. Max of 4 babies age 2-12 months.
3. The childcare service is available only for those people who have classes or a meeting in the Community Center. Parent/guardian must remain in building while child is in KIDS KORNER room.
4. Parents are required to sign in and sign out their child(ren) when using the childcare service. Nametags will be used to identify the children.
5. Please be sure to label all belongings such as diaper bags, bottle, blanket, etc. with child's name.
6. If there is something that your child uses for comfort please bring this with you. (i.e. bottle, blanket, doll, etc..). Toys are provided but children may bring their own.
7. You are welcome to send a drink and/ or snack that is peanut free. Please put child's name on these items.
8. Each child is required to have an information card on file that will list any medical problem such as allergies. Child cannot stay in room without this paperwork completed.
9. There is a 2-hour time limit for children 12 months and older. There is a limit of an hour and a half for children under the age of 12 months.
10. If there is a situation where your child's diaper needs to be changed, you will be paged to the Childcare Room. Parents must supply all diaper changing supplies including diapers and wipes.
11. A crying child will only be comforted for a maximum of 15 minutes. After 15 minutes the staff will locate the parent to come get their child.
12. ***For the health of all the children as well as staff, do not bring a child if they are sick.*** Some guidelines to follow are: NO fevers, vomiting, diarrhea, unexplained rashes, or pink eye. Children should be symptom free for 24 hours before returning to the childcare service.
13. The KIDS KORNER staff has the right to refuse any child from entering due to suspected illness.

If you have any questions about these policies please ask our staff.



FEES

Kids Korner Pass Options!

This fee option is for Troy Community Center annual/ongoing or passport members only. Members that purchase a *Kids Korner Club* pass have the option to pay monthly or an annual lump sum for their childcare service and use the service as many times per week that you want!

Resident

\$11/month/child*

\$132/year/child

Non-Resident Employee

\$13/month/child*

\$156/year/child

Non-Resident

\$16/month/child*

\$192/child/year

**Paid for by using Electronic Funds Transfer*

For Community Center annual pass holders

\$40 for one child for 10-1hr visits

\$60 for two children for 10-1hr visits

\$20 for each additional child for 10-1hr visits

For non-annual pass holders

\$50 for one child for 10-1hr visits

\$70 for two children for 10-1hr visits

\$20 for each additional child for 10-1hr visits

One time visits

\$5 for one child for one hour

\$7 for two children for one hour

\$10 for three children for one hour



- All fees must be paid in advance at the front desk of the Recreation front desk or at the control desk.
- Childcare staff does not handle money.
- You may purchase more than one card at time.
- Punch cards are good for 10-one hour visits.
- Fees are non-refundable and non-transferable.
- One time visits are also available. Please present receipt upon entering Kids Korner room.

PLEASE NOTE:

The minimum age for a youngster to be in the building without adult supervision is 10 years old. Staff will ask for proof of age by swiping their Recreation Pass. Any youngster, under 10, found in the building un-supervised will be taken to the childcare room and their parent notified. The child will remain there until picked up by their parent/guardian. Fees will be charged accordingly.

Revised 9/13/16